



MEETING: CABINET MEMBER - CORPORATE SERVICES
DATE: Wednesday 3 February 2010
TIME: 10.00 am
VENUE: Town Hall, Bootle (video conferenced Town Hall, Southport)

Councillor

DECISION MAKER: Parry
SUBSTITUTE: Griffiths

SPOKESPERSONS: McGuire Tweed

SUBSTITUTES: Hands McGinnity

COMMITTEE OFFICER: Mike Morris
Telephone: 0151 934 2045
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The Cabinet is responsible for making what are known as Key Decisions, which will be notified on the Forward Plan. Items marked with an * on the agenda involve Key Decisions

A key decision, as defined in the Council's Constitution, is: -

- any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater
- any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.

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A G E N D A

Items marked with an * involve key decisions

<u>Item No.</u>	<u>Subject/Author(s)</u>	<u>Wards Affected</u>
1.	Apologies for Absence	
2.	Declarations of Interest Members and Officers are requested to give notice of any personal or prejudicial interest and the nature of that interest, relating to any item on the agenda in accordance with the relevant Code of Conduct.	
3.	Minutes Minutes of the meeting held on 13 January 2010	(Pages 5 - 8)
4.	Corporate Customer Contact - Use of Speech Recognition Technology Report of the Acting Finance and Information Services Director	All Wards (Pages 9 - 16)
5.	Active Workforce - Programme Developments Report of the Leisure Director	All Wards (Pages 17 - 22)
6.	Finance and Information Services Department - Corporate Services Portfolio Monitoring 2009/10 - Quarter 2 Report of the Acting Finance and Information Services Director	All Wards (Pages 23 - 164)
7.	Consultation on Draft Statutory Guidance on the Duty to Respond to Petitions Report of the Legal Director	All Wards (Pages 165 - 216)
8.	Exclusion of Press and Public To consider passing the following resolution: That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A to	

the Act. The Public Interest Test has been applied and favours exclusion of the information from the Press and Public.

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| 9. | Review of the School Admissions and Student Support Service 2010
Joint report of the Strategic Director, Children, Schools and Families and the Personnel Director | All Wards | (Pages 217 - 230) |
| * 10. | Award of Insurance Broker and Risk Management Advisor Contract
Report of the Acting Finance and Information Services Director | All Wards | (Pages 231 - 236) |
| 11. | Business Rates - Application for Hardship Relief
Report of the Acting Finance and Information Services Director | Dukes | (Pages 237 - 242) |
| 12. | Presentation - Health and Safety Issues
To receive a presentation from Mr. Blair Hilton, Health and Safety Manager | All Wards | |